



KARUNYA INSTITUTE OF TECHNOLOGY AND SCIENCES

Declared as Deemed to be University U/S 3 of the UGC act 1956

KARUNYA NAGAR, COIMBATORE – 641 114.

EXTERNAL ACADEMIC AUDIT REPORTS

(Even Semester 2015-16)

of the Departments

Conducted by

External Academic Auditors

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Details of External Members

S. No.	Department	Expert
1.	Civil Engineering	Dr. A. Moses Santhakumar, NIT, Trichy
2.	Computer Science and Engineering	Dr. Sudha Sadasivam, PSG Tech, Coimbatore
3.	Information Technology	Dr. L.M.. Nithya, SNS College, Coimbatore
4.	Electronics and Communication Engineering	Dr. R. Rajeswari, GCT, Coimbatore
5.		
6.	Electrical and Electronics Engineering	Dr. Sishaj P. Simon, NIT, Trichy
7.	Electronics and Instrumentation Engineering	Dr. G. Mary Jansi Rani, Sri Ramakrishna Engineering College, Coimbatore
8.	Electronics and Media Technology	Dr. Vengateswaran Bojan, PSG Coimbatore
9.	Karunya University Business School	Dr. Vivek, PSG Institute of Management, Coimbatore.
10.	Mechanical Engineering	Dr. Tamil Selvan, SNS College of Engineering, Coimbatore
11.	Aerospace Engineering	Dr. A.P. Haran, Park Engineering College, Coimbatore.
12.	Biosciences and Technology	Dr. P. Rani, PSG, Coimbatore.
13.	Mathematics	Dr. S. Somasundaram, CIT, Coimbatore.
14.	Physics	Dr. S. Agilan, CIT, Coimbatore.
15.	Chemistry	Dr. M. Kumaravel, PSG College of Technology, Coimbatore.
16.	English	Dr. S. Somasundaram, CIT, Coimbatore.
17.	Nanoscience and Technology and Physics	Dr. S. Agilan, CIT, Coimbatore.

Karunya University

Karunya Nagar, Coimbatore 641 114

Department of Civil Engineering

Academic Audit – Even semester (2015 -2016)

Comments on the Academic Audit held on 22.07.2016

The process of Academic Audit at Karunya University has stabilized well. Most of the faculty are adhering to norms. Progressive improvement in standards is noticed over the years.

However, some deficiencies need to be pointed out. You may also verify the observations of the previous auditors to ensure whether the suggestions have been carried out.

My comments are given below:

- Choice of batch for core subjects is given to students. It has to be analyzed whether it is working well.
- Number of COs are not matching with the COs in the course file.
- Mark distribution of COs is not uniform. Will it affect the mapping?
- Variety of Quality Assessment tools is seen which is a good thing. Some faculty are using four tools.
- Clarity in writing in Blue book is required
- Internal Question paper – Standard Format is followed
- End Semester Question paper – Non standard format (Remarked long back!). The format may be standardized and COs may be indicated.
- Course coordinator for multi-batch subjects such as Basic Civil is mandatory. Major variations in grading are observed in some subjects. Normalization is required across batches.
- Improvement Test needs to be clarified. Which student is permitted to register? Easy question paper is likely to be followed, which will increase the chance of high marks.

[P.T.O]

- End semester attendance (not marks) has to be entered in the Blue Book. Many were observed without this. It may be better to shift this to the end of the attendance section.
- The continuous Assessment: End Semester Exam split for laboratory subjects is the same as for theory subjects (60:40). It may be better to make this as 75:25.

Audited by



(Dr. S.Moses Santhakumar)
Prof. of Civil Engineering Department
National Institute of Technology, Trichy



Program Coordinator (Civil)



HoD (Civil & Mechanical Sciences)

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING
SCHOOL OF COMPUTER SCIENCE AND TECHNOLOGY
KARUNYA UNIVERSITY, COIMBATORE

ACADEMIC AUDIT-EXTERNAL EXPERT'S COMMENTS

Academic Year: 2015-2016

Semester: Even Semester

Date: 23.7.16

External Expert: Dr.Sudha Sadasivam

The audit on course files for CSE faculty was conducted. The files adhere to the basic norms and there is no violation in norms. Some of the observations made are:

- Questions have to be framed to meet the outcomes of a course. Kindly reframe the course outcomes as they do not convey the knowledge or skills attained on completing the course.
- Handwritten samples of notes are missing in most of the course files.
- The teaching plan suggests only one text book or reference material in most of the course files.
- Assignments, case studies, mini projects, posters list can be attached.
- Some question papers lack analytical components.
- Most of the course files lack staff feedback and self study report on quality assessment.
- Proof of handling extra coaching classes is not present.
- Mark split up for assignment portion is not present.
- Lab records are the repetition of lab observations. The marks for lab records can be given for design or case studies.
- Lab exam marks split up along with conduct of viva can be specified in yellow book.
- Lab evaluation split up for internal and external can be specified.
- Dates of model exam and final exam can be included in the plan along with experiment list.


23/7

EXTERNAL EXPERT

Dr.G.Sudha Sadasivam
Professor,
Dept of CSE,
P.S.G College of Technology,
Coimbatore.

Department of Computer Science and Technology

**Academic Audit Report Even Semester May 2015/16
Information Technology**

Auditor:

Dr.L.M.Nithya, Ph.D

Professor and Head- IT,

IQAC Co-Ordinator,

SNS College of Technology

Coimbatore

Findings during Academic Audit in few records;;

- The procedure of audit/checklist formats is really appreciable
- Very good organization of records
- Uniform maintenance
- Quality of Question paper is appreciable

1. Blue Book/Yellow Book

- Maximum marks, attendance were not entered in many books
- End semester viva marks missing
- Pencil entry in few places
- Few entry missing in between
- Timetable not filled
- Most of the faculty have filled the books only at the end
- Syllabus coverage is not done meticulously

2. Form5 - Hours handled were less in many cases

- Not recorded clearly

3. Form6A & 6B

- Number of students scored less than 50% is not recorded properly
- Graph prepared for 6B is not proper in most cases
- IQAC can take some measures to educate faculty on this

4. Syllabus

- Course Outcome can be included in the syllabus

5. Teaching Plan

- Teaching plan date taught column is not entered in many cases

6. Question Paper

- Date missing
- Course titles spelt differently in different places

7. Answer Scripts

- Evaluation is not done inside
- Sign missing in examiner column
- Marks scored are not entered in the first page

8. Quality Assessment

- Not corrected quality assessments inside
- Marks allotted for QA is not specified clearly

9. Other observations & Suggestions

- Teaching materials missing
- Model QP/End Sem QP missing
- Course file for Project was not audited
- Valuation is lenient in few cases
- ✓ Instead of highest, lowest, average sample papers of above average, average and below average can be kept [Because many files had paper with '0' marks]
- Log book and course file can be audited internally before doing external audit.
- Regular verification of log books can be practiced
- Course outcome and its mapping could be taught to faculty members.

Karunya Nagar
23.07.2016


Signature



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**DEPARTMENT OF ELECTRICAL TECHNOLOGY
(ELECTRONICS AND COMMUNICATION ENGINEERING)**

EXTERNAL AUDIT REPORT

Name of the Department : Electronics and Communication Engineering

External Auditor Name and Institution: Dr.R.Rajeswari,
Assistant Professor (Senior Grade)
Department of EEE, GCT,
Coimbatore-13

Auditing Date : 23/07/16

Year : 2015 – 2016 (Even semester)

Comments/ Suggestions given by External course file Auditor during Auditing:

1. Quality Assessment:

- Industrial Visit(one day) can be arranged for every course & Report may be submitted for evaluation of QA.
- QEEE, NPTEL on line courses can be included under QA

2. Course Outcome:

- CO attainment can be calculated by the respective staff and hence evaluating the achievement of POs→PEOs
- COs can be redefined so that all COs are present in all Tests(I,II,III)
- For Lab Subjects also COs can be defined to evaluate the achievement of vision mission of the department.
- COs are not mentioned in End Semester Examination Questions. It can be included and CO attainment can be determined at the end of the semester through this.

3. End Semester Question pattern can be included with MCQ, 2mark questions as the QA includes all.

4. Complete teaching material can be prepared and submitted along with course file.
5. Course file for One credit paper can be maintained (Engineering).
6. COs can be written on each and every paper of student by the respective faculty


UG CO-ORDINATORS


HOD-ECE

 23/7/16
EXTERNAL AUDITOR
Dr R. Rajeswari,
AP/EEE, GCT, CBE-18

COMMENTS ON ACADEMIC AUDITING

Department of Electrical Technology

Programme: Electrical & Electronics Engineering

Academic Year: Even Semester 2015 – 16

Date of Audit: 23-07-2016

General

The following are my observations:

- The attendance record should be complete in all aspects such as end semester marks, attendance percentage, signature of the faculty and details of absentees. Only very few faculty had filled record books in all aspects.
- Most of the questions that are framed, though Bloom's taxonomy is used, do not connect properly with subsequent words to form a proper error free sentence. Formatting and aligning of questions should be taken care with proper insertion of figure numbers.
- All the questions should have the allotted split up marks at the end.
- Open source softwares like SCI lab, Octave, Python etc. can be encouraged instead of commercial softwares for simulation purposes.
- Course outcomes should be properly worked out and presented. This is very important, if any accreditation activities are to happen in the future.
- Overall the audit work is very satisfactory.

Name & Signature of the Auditor : Dr. Sishaj P Simon

Sishaj P Simon
23/7/2016

Designation : Assistant Professor

Official Address of the Auditor : Department of Electrical and Electronics Engineering
National Institute of Technology
Tiruchirapalli - 620 015.



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**School of Electrical Sciences
Department of Electronics and Instrumentation Engineering
External Academic Audit Report**

Date: 25/07/2016

Name of the External Expert: Dr. G.Mary Jansi Rani
Professor, Dept. of ECE,
Sri Ramakrishna Engineering College, Coimbatore
jansirine@srec.ac.in
Ph: 9842562126

Expert Comments:

Some of the positive aspects of the academic audit:

1. Questions papers are standard.
2. Yellow book and blue books are maintained properly.
3. Lab manuals are prepared with good technical standard.
4. Evaluation process is good.

Suggestions given by the external expert:

1. 15EI2014 – Bio signal conditioning circuits lab for II year students 80% of the content is digital electronics. Verify the content and modify.
2. Copy of the syllabus along with CO and credits may be enclosed in yellow book
3. Separator should be provided for each and every point in the check list.
4. Faculty & HoD sign should be there at the end of the mark entry page.
5. A new column can be introduced in syllabus coverage for Faculty sign in the sheet of blue book for faculty sign.
7. Common format should be followed for internal test question paper.
8. Internal test question paper should be signed by the faculty & HOD / PC.
9. Any sign should be followed by name & date
10. Overwriting should be avoided in mark entry in Blue book and in allocation of marks in answer sheet.
11. Content beyond the syllabus should be taught.
12. Faculty sign should be there at the end of the syllabus coverage page.
13. No of tutorials hours should match with the tutorial exercises in tutorial note book.
14. Tutorial questions and answers should be filed.
15. Full teaching material should be submitted
16. In time table of blue book tutorial hr. should be mentioned.

Dr. G.Mary Jansi Rani
External Expert

**Report on Academic Audit for
Course of Electronics and Media Technology and Visual Communication
Karunya University, Coimbatore.**

Date of Audit: 23/7/16.

The records adhere to the recommended methods of Karunya University. All the sequential 'Forms' as required are found in order. The evaluated papers, and are found in order. The evaluated papers, and lab works correlates with the expected outcome from the course. Meets the objectives.

The course design and teaching learning are on par with leading universities. The department is able to meet the objective and outcome, expected.

All the available infrastructure, to compliment the teaching learning are effectively being used. This is ascertained by the final lab outcome works presented.

Best practices followed (like, reaching out to students beyond class hours, and encouraging them online with current/ contemporary media works is appreciable).

While media related programs, documentaries reach -out program to the community in and around your geographical location and tribal settlement are done by the department it is not reflected in departmental/ extra-curricular activities. Projects carried out with Industry collaboration, best innovative projects, which were done successfully are not reflected in any of the reports.

Question Paper setting:

Mix of knowledge and application, should be the right mix for evaluation but most of the question papers are not following ' Karunya University and Major University recommended pattern. Most are open essay type questions, and limited / narrowed down to expected answer for right evaluation is not seen.

['Various features' can be 'mention any five feature']

[Briefly can be short specific questions.]

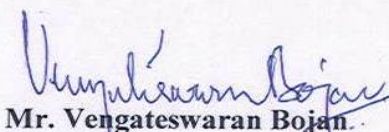
Most of the staff have mentioned 'Short fall' in course teaching hours, as 'University functions' and 'holidays'. Which can't be factored in a report.

Compensated hours , viz. extra activities done to cover the course can be mentioned.
(Materials, seminars, workshop, online tutorials).

Text book/ Reference book

'Author- title- edition- publication- year'- not followed uniformly

Overall observations on the practices followed is **good**.


Mr. Vengateswaran Bojan.

Associate professor & co.ordinator media studio
PSG college of arts & science

ACADEMIC AUDIT AT KUBS

Dr. Vivek MBA., Ph.D
Associate Professor
PSG Institute of Management
PSG College of Technology
Peelamedu, Coimbatore-641004
vivek@psgim.ac.in

22nd July 2016

34 files pertaining to the Dept of Business for the even semester courses for the year 2015-16 were inspected by me. All files were maintained with a good level of diligence. The faculty have shown a good deal of effort in tests question papers and assignments given.

A few points were observed that could be worked on for future action

1. Blue book sections like syllabus coverage noting and director's signature were missing in a few files
2. Corrections and comments inside answer scripts were missing in a few files
3. The mandatory forms can be arranged in one group to avoid searching for them in the files.


(Dr. Vivek)



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Department of Mechanical Engineering

Report on Academic Audit

About 58 files of the Department of Mechanical Engineering was audited on July 23, 2016. The following observations were made in some of the course files.

GENERAL COMMENTS

BLUE BOOK:

- Time table not entered
- Maximum marks not entered
- Student name not entered
- Pencil enteries found
- Hours entered in attendance and syllabus coverage entries are not matching

TEST 1-3

- COs not mentioned against each question and answer paper
- Some courses had only one CO
- No. of COs in syllabus and Question paper are not matching in some cases

ANSWER SCRIPTS

- Correction may be done instead of evaluation
- Students signature can be obtained (suggestion)
- Marks in front page not entered
- Examiner Sign missing

QUALITY ASSESSEMENT

- Form 7 to be filled with care, along with comments
- Date of submission is missing
- Evaluation is not fair. No difference shown between the paper awarded with 100% and 90% mark etc..
- Staff sign and Mark missing

OTHER COMMENTS

- COs not uniform for all courses.
- Form 6A is most useful and consistency in monitoring
- Many courses contain only two COs, atleast three to five can be there

Page 1 of 2

- Full Lecture notes not submitted
- Syallabus format is not uniform
- No. of hours handled was less in most of the courses
- Question paper setting with CO mapping is good
- Form 6A to be filled with more meaning
- Quality asessment parameter and its utilization is good
- Records for the extra efforts as mentioned in form 6A to be attached in course file.

P. Tamil Selvam
23.7.16

Dr. P. Tamil Selvam,
Professor and Head,
Dept. of Mechanical Engg.
SNS College of Technology,
Coimbatore

[Signature]
Programme Coordinator (Mech)

[Signature]
Hod (Civil & Mechanical Engineering)

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External Audit Report of Academic Course Files (Even Semester 2015-16)
Department of Aerospace Engineering
held on 23.07.2016

Thirty six files were scrutinized (including 15 Mechanical Engineering Lab files)
and the following observations are made:-

1. All files are maintained properly. However all columns are to be filled in / or deleted. Syllabus plan / coverage mismatch to be avoided.
2. Performance graphs were not included in some cases.
3. Laboratory records are maintained properly. In some cases lab manuals / observation note books are not attached.
4. Quality Assessment has been done using assignments/seminars /viva properly balanced. However seminar presentation topics are not given.
5. Standard of questions can be maintained.
6. Assignments can be graded with difficulties and can be given to the students.


The Head of the Department
(Department of Civil and Mechanical Engg.)


Dr. A.P. Haran
Professor & Head
Dept. of Aeronautical Engineering,
Park College of Engineering & Technology,
Kaniyur, Coimbatore – 641659
23/7/16

Department of Biosciences and Technology

Academic Audit – Even Semester (2015 – 2016)
Minutes of the Academic Audit held on 25.07.2016

Theory:

1. Syllabus can be split unit wise so that Depth of topics can be spelt out.
2. Lack of analytical questions / problem solving / case study based questions.
3. Proper reference format in assignments should be taught to students.
4. End semester and internal – same question repeated.
5. 14BT2008 Metabolism and Bioenergetics - No syllabus content for bioenergetics regulation is not emphasized.
6. Drug Discovery
 - o Structure based drug discovery, topics can be included.
 - o Molecular docking, topics can be included.
7. Clinical Data Management
 - o Microarray based data, Cancer studies, epidemics data can be included.
 - o Immunology Lab – animal ethics approval.
 - o Metabolism Engineering – Content looks like Industrial biotech course.
8. Algorithm – Genome annotation clustering.
9. Clinical data – all sort of data can be emphasized.
10. More emphasize on R Program, PERL, Bioperl, python.
11. More lab based curriculum should be framed.
12. Some courses like immunoinformatics – taught like immunology.
13. A point mentioned in the course outcome of the syllabus was mentioned in the past sentence in many courses.

Laboratory:

1. Lab hours instead of 2 hrs/ slot, more time span can be given.
2. Enzymology Lab – Not a single experiments on enzymes. Lab name can be changed.
3. Lab manual can be used as observation.
4. Almost similar experiments for both UG and PG level.

Evaluation:

1. Blooms taxonomy of evaluation not followed.
2. Course outcomes should be measurable at the end of course.
3. Able to apply knowledge in next level course (not measurable).
4. Faculty maintains the documents systematically.

Academic coordinator

1. Dr. M. Lakshmi Prabha — 

2. Dr. A. Nishadh — 

3. Dr. Atul Kumar 

Audited by


25/3/16

Dr. P. Rani,
Professor,

Department of Biotechnology
PSG College of Technology,
Coimbatore – 641 004


Head (BST)



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Karunya Nagar, Coimbatore 641 114, Tamil Nadu,

ACADEMIC AUDIT REPORT-JULY 2016

To

HOD

Department of Science and Humanities,

Karunya University,

Coimbatore

Madam,

Sub: External Academic Course file Report July- 2016 in Mathematics courses - Reg

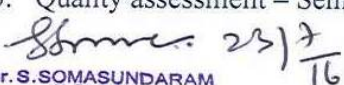
Over all maintenance of course file of staff members in the Mathematics Department is good. I would like to give some suggestions for further improvement in the future.

UG COURSE:

1. Home assignment may be given
2. MCQ – atleast two tests may be conducted
3. Course outcomes and Program outcomes mapping may be mentioned in the syllabus
4. Year and Batch may be added in the front page of the Blue book
5. Top most scoring students (First Rank) may be highlighted.

PG COURSE:

1. Distribution of marks (Internal) / number of lecture hours in each subject may be added in the syllabus.
2. Class committee member's comments may be included.
3. Students feedback may be included
4. Retest may be conducted for the absentees/ weaker students.
5. Quality assessment – Seminar/Mini project/Field work may be arranged.


Dr. S. SOMASUNDARAM
M.Sc., M.Phil., Ph.D.,
Associate Professor in Mathematics
Coimbatore Inst. of Tech., Cbe-14, India

External Academic Auditor

Prof.S. Somasundaram,
Associate Professor of Mathematics
Coimbatore Institute of Technology
Coimbatore – 641 064.

Date: 23.07.2016

Place: Karunya University

23-07-2016

ACADEMIC AUDIT REPORT-JULY 2016

DEPARTMENT OF SCIENCE AND HUMANITIES - PHYSICS

Academic Audit for inspecting the course files of the subjects handled by the faculty members of Department of Physics has been carried on 23.07.2016.

- Attendance and Assignment record (Blue book and Yellow Book) have been maintained by all faculty members, meeting the requirement of the norms.
- Question papers were set with high standard
- Answer sheets and Assignments were collected and filed as per the norms.

- Some of the faculty members have not corrected inside pages of the Assignment and they are expected to mention the marks in the front page of each assignment with their signature and date of correction.



External Academic Auditor

Dr. S. AGILAN
Associate Professor
Department of Physics
Coimbatore Institute of Technology
Coimbatore 641014.

Date: 23.07.2016
Place: Karunya University



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ACADEMIC AUDIT REPORT-JULY 2016

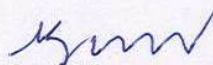
Sir,

Sub: External Academic Report July - 2016 in Chemistry –reg.,

1. Very happy to note that the course files are well maintained by almost all the faculty.
2. Evaluation of answer scripts are in general done well and judicial award of marks is seen.
3. Though short forms of syllabi are given, faculties have covered the subjects extensively to suite the PG program in chemistry.
4. It is noted that in many of the end semester question papers, questions from the internal tests are merely repeated; could have been different and better.
5. It is also observed that most of the questions papers are descriptive and lack analytical questions; may be improved.
6. Comment given regarding end semester question paper in Dr. Juliet Gnana Sundari' s course file is applicable to all applied chemistry (14CH1001) course files.
7. One or two files for the laboratory courses (common for all first years – 14CH1002) as samples may be brought for audit instead of all of them.

With best wishes

External Academic Auditor


Dr.M.Kumaravel
Professor & Head
Department of Chemistry
P S G College of Technology,
Coimbatore.

Date: 23.07.2016

Place: Karunya University



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ACADEMIC AUDIT REPORT-JULY 2016

To

HOD

Department of Science and Humanities,

Karunya University,

Coimbatore

Madam,

Sub: External Academic Course file Report July- 2016 in English courses - Reg

Over all maintenance of course file of staff members in the English Department is good. I would like to give some suggestions for further improvement in the future.

UG COURSE:

1. MCQ – atleast two tests may be conducted
2. Course outcomes and Program outcomes mapping may be mentioned in the syllabus
3. Year and Batch may be added in the front page of the Blue book
4. Top most scoring students (First Rank) may be highlighted.

PG COURSE:

1. Distribution of marks (Internal) / number of lecture hours in each subject may be added in the syllabus.
2. Class committee member's comments may be included.
3. Students feedback may be included
4. Retest may be conducted for the absentees/ weaker students.
5. Quality assessment – Seminar/Mini project/Field work may be arranged.

GENERAL SUGGESTIONS:

[Signature] 23/7/16

Dr. S. SOMASUNDARAM
M.Sc., M.Phil., Ph.D.,
Associate Professor in Mathematics
Coimbatore Inst. of Tech. Coe-14, India

External Academic Auditor

Prof.S. Somasundaram,

Associate Professor

Coimbatore Institute of Technology

Coimbatore – 641 064.

Date: 23.07.2016

Place: Karunya University

Karunya Institute of Technology & Sciences
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Karunya Nagar, Coimbatore 641 114, Tamil Nadu,

23-07-2016

ACADEMIC AUDIT REPORT-JULY 2016

**DEPARTMENT OF SCIENCE AND HUMANITIES
NANO SCIENCE AND TECHNOLOGY**

Academic Audit for inspecting the course files of the subjects handled by the faculty members of Department of Physics has been carried on 23.07.2016.

- Attendance and Assignment record (Blue book and Yellow Book) have been maintained by all faculty members, meeting the requirement of the norms.
- Question papers were set with high standard
- Answer sheets and Assignments were collected and filed as per the norms.
- Assignment given to PG students may be still innovative, inculcating the thought process of students in the respective subjects



External Academic Auditor

Dr. S. AGILAN
Associate Professor
Department of Physics
Coimbatore Institute of Technology
Coimbatore 641014.

Date: 23.07.2016
Place: Karunya University